

REQUEST FOR EXCEPTION TO UNIVERSITY 2-HOUR FINAL EXAM POLICY

Starting Spring 2024, the University of Houston has adopted a 2-hour final exam policy. This form is used to request an exception to this policy and is subject to Provost's Office approval. OUR will use this information to leverage classroom resources to meet the needs of the campus during the final exam period. Please send your completed form with both the Department Chair and Dean's signature to ourfinalexams@uh.edu by the term deadline.

For more information, visit [Final Exam Schedules](#).

Name	
PeopleSoft Id #	
UH Email	
Phone Number	

Please list the classes you are requesting as an exemption to the University's 2-hour final exam policy.

Term	
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Class Information

Subject	Catalog Number	Class Number	Session	Meeting Pattern

Rationale

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Please print or save this form to forward to Department Chair and Dean's Office for signatures.

Department Chair Approval

Date:

Dean's Signature

Date:

