

UNIVERSITY of HOUSTON SYSTEM

System's Chief Financial Officer Meeting

November 9, 2023

2:00pm – 4:00pm

In Person Meeting – Suite 226 E. Cullen Building

Meeting Minutes

Raymond S. Bartlett, UHS/UH

Mark Denney, UHCL

David Oliver, UH/UHS – Facilities

Dr. Emily Messa, UHS/UH – Administration

Kim Thomas, UHD

Dr. Beverly Shuford, UHV

Karin Livingston, UH/UHS – Finance (absent)

2:00 – 3:30pm (Meeting)

- 1) Upcoming Graduate Tuition and Fees request
 - a. The group discussed that the Budget Calendar for FY2025 will soon be released and will include dates for tuition and fee development and preparation. Raymond committed to updating the group on guidelines and parameters as the process moves forward.
- 2) Next Legislative Session/LAR requests (CRU, HEF & CCAP)
 - a. In terms of preparation for the next legislative session the group discussed that there is discussion underway among the university system CFOs on funding for infrastructure through HEF. Additionally, each UHS university should be thinking about at least one capital project for CCAP funding in their LAR at this time. More guidance will be provided as we draw closer to the LAR development timeline. The group also discussed including requests for CRU, where applicable, across the System.
- 3) November 16th Board Meeting
 - a. Raymond reviewed and led a discussion on the Board agenda items.
- 4) Bank change status
 - a. The group reviewed and discussed the timeline for the transition to the new system-wide bank.
- 5) Discuss rescheduling System CFO's monthly meeting to another day of the week
 - a. The group discussed transitioning the meeting to the 2nd Thursday of the month to accommodate schedules.
- 6) Open Discussion

3:30pm – 4:00pm (Closed Session with the CFOs)

Next System's CFOs Meeting (in-person):

Date: December 21, 2023

Time: 11am-1pm

Location: Ezekiel W. Cullen Building, Room 226