

College/Division Administrator Meeting
Skype
April 9, 2020 - 9 AM to 11 AM

Agenda

Sandra Armstrong, Executive Director Human Resources Operations

- FMLA and Emergency Leave

Karin Livingston, Controller

- Updates on finance procedures, as available
 - Home Delivery – Tejas, Dell, Others
 - Deposits
 - UHPD Pickup Wednesdays is for checks if you don't have a scanner
 - Do not accept cash during the stay at home order if possible
 - Purchasing procedures
 - P-Cards home delivery

Other items from the group