

College/Division Administrator Meeting
Skype
June 11, 2020 - 9 AM to 11 AM

Agenda

Sandra Armstrong, Executive Director HR Operations

Connie Kemp, Executive Director HR Services

- Training
- Benefits Open Enrollment

Announcements

- PeopleSoft HR Security Audit
 - The instruction email went out on June 1
 - Completed audit reports are due in the Key Dates SharePoint folder by August 7th
 - Contact Kristina Lucero at kglucero@central.uh.edu with questions
- HUB Spot Bid Fair
 - Virtual event, August 5 – 6
 - Pause restrictions apply
 - We appreciate any efforts anyone can make very much

Karin Livingston, Controller

- Update on Vendor Management System
 - Contract in progress, awarded to PaymentWorks
- Late Payment Interest Changes
- Amazon Business Membership
 - Centralized membership, access assigned by P-Card Team
 - Structure of accounts: System, Campus, then by College/Division? What is preference?
 - Automatically tax exempt, 8M more items, prices to be as low as or lower than regular Amazon.
 - May be able to highlight HUB vendors

Other items from the group