

**College/Division Administrator Virtual Meeting
Thursday July 09, 2026 at 9 AM to 10.30 AM**

Agenda

Payroll-Tax – Kimberly Robinson, Ass. Controller Payroll/Tax

- Update Work location Address in P.A.S.S (Ensure employees that are relocating to Texas, update their address to Texas. “Home” address means work location)

Accounting and Financial Reporting Services – Pascual Espinoza, Director Financial Compliance

- Enhanced Contract Monitoring Updates

Accounts Payable and Procurement – Samantha Yurus, Asst. Controller, Procure to Pay, Olivia Guo, Director, Accounts Payable

- Reallocation of Tariff Charges
- Reimbursement Policy and other Accounts payable Updates

Other Items: