

**College/Division Administrator Meeting
Via Zoom
December 8, 2022 - 9 AM to 10 AM**

Agenda

Cecilia Rodriguez, Director, Accounts Payable

- Travel department and status on travel expense reports
- Update on new staff in the Accounts Payable Department - Travel
- Celonis status update

Kimberly Robinson, Director, Tax and Compliance

- Update on new staff
- Other pertinent information

Margaret Busch, Manager, Payroll

- Manual paychecks and manual payroll ACH's update
- December payroll timelines
- Other miscellaneous items

Other items from the group