

Per the Texas Education Agency (TEA) Code: Chapter 228 — Requirements for Educator Preparation Programs, all candidates must complete **50 Field-Based Experience (FBE) hours**, also known as **observation hours**.

- **25 hours must be interactive**, meaning candidates engage directly with students in an authentic classroom setting under the supervision of a certified teacher.
- The remaining **25 hours** may be completed through a combination of approved activities listed below.

FBE REQUIREMENTS SUMMARY

Required:

- **25 Interactive Hours** — Must be completed **after formal admission** into the UH Alternative Certification Program (UH ACP).

Additional 25 Hours (choose from the following combinations):

- Up to **25 observation/field experience hours** through UH ACP
- Up to **15 video observation hours** completed in Canvas
- Up to **15 approved transfer field experience hours** (with documentation)
- Up to **15 hours as a long-term substitute teacher** (with documentation)
- Up to **25 hours as a teacher of record, substitute teacher, paraprofessional, or aide** after UH ACP admission (with documentation)

Example Combination:

$$\begin{array}{r}
 25 \text{ interactive hours} \\
 \text{(required)} \\
 + \\
 10 \text{ observation hours} \\
 \text{with UH ACP} \\
 + \\
 15 \text{ video observation} \\
 \text{hours} \\
 = \\
 50 \text{ Hours}
 \end{array}$$

TRANSFER FIELD HOURS

Must be completed within two years of formal admission into UH ACP Educator Prep Program and meet UH ACP's standards for field experiences and reflections.

LONG-TERM SUBSTITUTE EXPERIENCE

Candidates must be **officially designated** as a long-term substitute by their district or campus **within two years** of formal admission into UH ACP to count these hours.

DOCUMENTATION REQUIREMENTS

For Para/Aide/Substitute/Teacher of Record/Long-Term Sub:

- Provide a **service record** or a **letter from your campus or district** verifying:
 - Your role/title
 - Campus or district name
 - Dates of employment
- Submit a **reflection document** summarizing your experiences
- **Reflection document**
- **Verification from your campus or district**

General Documentation:

- Maintain a **time log** of all completed hours
- Complete and submit a **reflection** on your experiences
- Use UH ACP-provided templates and **upload all documentation to Canvas**

*Important Note: Field-Based Experiences are a **mandatory requirement** set by the Texas Education Agency (TEA) for all educator preparation programs.*