



## New Resident Advisor Application Checklist

We are excited that you are interested in joining the Student Housing and Residential Life (SHRL) team for the 2026–2027 academic year!

Below you will find an overview of the Resident Advisor (RA) application process and a checklist to help guide you. Please read the information carefully, and do not hesitate to reach out if you have questions. We wish you the best of luck and look forward to connecting with you during the selection process!

### ☐ Attend a Mandatory Information Session

All RA applicants must attend one information session. These sessions introduce the RA role and will help you decide if the position is a good fit for you. During these sessions you will have the opportunity to ask questions regarding the application process and position.

- Both in-person and virtual sessions will be available. There will be no dial-in by phone option for virtual sessions.
- Attendance will be taken at each session. Attendance will close 5 minutes after the session begins; late arrivals will not be counted.
- There are no exceptions to this requirement, including technology issues. To ensure flexibility, please prioritize attending an earlier session.

Information Session Dates:

1. Thursday, 10/02 at 5:00 PM (Leroy and Lucile Melcher Hall Room 150)
2. Monday, 10/13 at 10:00 AM ([Microsoft Teams](#))
  - Meeting ID: 213 344 443 324 7
  - Passcode: Yx3Ao3A4
3. Tuesday, 10/21 at 6:00 PM (Leroy and Lucile Melcher Hall Room 150)
4. Saturday, 11/01 at 12:00 PM ([Microsoft Teams](#))
  - Meeting ID: 275 176 399 623 0
  - Passcode: gU7QS3QC
5. Friday, 11/07 at 2:00 PM (Leroy and Lucile Melcher Hall Room 180)
6. Wednesday, 11/12 at 4:30 PM (Leroy and Lucile Melcher Hall Room 160)
7. Thursday, 11/20 at 6:00 PM ([Microsoft Teams](#))
  - Meeting ID: 285 035 001 002 8
  - Passcode: EQ27AZ3N
8. Tuesday, 12/09 at 6:00 PM (Leroy and Lucile Melcher Hall Room 180)



☐ **Complete the Online Application (Deadline: December 11, 2025)**

- Applications must be submitted through the myHousing icon via AccessUH no later than Thursday, December 11 at 11:59 PM.
- The application includes short essay responses. Essays will be scored using a rubric.
- Applications showing evidence of AI-generated writing will not be considered.
- Need help? The [UH Writing Center](#) offers appointments to support you in writing strong responses.

☐ **Participate in Interview Week (Week of February 16, 2026)**

- Applicants who pass the initial eligibility screening and meet the minimum score on the application short essay responses will be invited to an in-person interview.
- To prepare, it is encouraged you schedule a mock interview with UH Career Services through [Cougar Pathway](#). Practice builds confidence!

☐ **New Resident Advisor Notifications**

- All applicants will be notified of their application status by March 12, 2026.
- Candidates offered the RA position will receive an official offer letter. Offers must be accepted or declined by March 15, 2026.

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Failure to complete any part of the application process will remove you from consideration.

Questions? Contact: Griselda Quezada, Program Coordinator for Selection and Training at [gquezad4@central.uh.edu](mailto:gquezad4@central.uh.edu)