



UNIVERSITY OF HOUSTON SYSTEM

INTEROFFICE MEMO

TO: Whom It May Concern
FROM: Casmin Hicks, Immigration Specialist, Office of the General Counsel
DATE: February 27, 2024
SUBJECT: SUBJECT: H-1B Filing Fees and Form Codes

Please review the following updated information regarding H-1B filing fees. Per U.S. Citizenship and Immigration Services instructions, checks should be made payable to **U.S. Department of Homeland Security**.

Each fee should be issued as a separate check.

Comment on the voucher that check(s) should be returned to your department and not sent directly to USCIS.

The filing fees and the corresponding forms are as follows:

- **\$460** - H-1B Application Fee (Form I-129):
 - This fee applies to all H-1B filings of any type (including extensions and amendments).
- **\$500** – Fraud Prevention and Detection fee:
 - This additional fee applies to new H-1B petitions filed by UH (including change of status, consular, and change of employer).
- **\$2,805** – Premium Processing fee (Form I-907):
 - This optional fee is used to request expedited processing through USCIS, on top of any other fees.

To be paid by the employee & their family:

- **\$370** – H-4 Application fee (Form I-539)
 - These fees are paid when an application is being filed to Change or Extend the status of dependent family member(s) who is/are already inside the U.S.

****Please take care to ensure your I-539 and any other forms attached are the most current version issued on www.uscis.gov, or USCIS may not accept your H-4 application.****

Filing and biometric service fees are final and non-refundable, regardless of any action taken on your application, petition, or request, or if you withdraw your request.

Note: UH is not permitted to cover the I-539 fees.

The USCIS has several Service Centers throughout the country. As a “cap-exempt” institution, our H-1B petitions are currently processed by the California Service Center. Their vendor number is 0000051939:

USCIS California Service Center
Attn: I-129 H-1B Cap Exempt
24000 Avila Road, Room 2312
Laguna Niguel, CA 92677

All checks for these fees must be sent to the requesting UH Department, then forwarded to the Immigration Specialist in 311 E. Cullen Bldg, to be included with the pertinent H-1B petition packet. Any checks sent directly from Accounts Payable to USCIS in California will be rejected for not being accompanied by the proper documentation and will need to be reissued.

Fee amounts and filing locations are subject to change.