

APPLICATION — Online Graduate Certificate in Museum & Gallery Management

The Online Graduate Certificate in Museum and Gallery Management, offered through the **M.A. in Arts Leadership Program**, is a 12-credit, non-degree program providing concentrated study in the business and administrative aspects of museum and gallery spaces. The program can be completed in one to three years and includes a one-week in-person course component in Houston, featuring field trips and opportunities to meet and network with working professionals in the field.

CERTIFICATION REQUIREMENTS

For Current UH Graduate Students

- Must have completed a minimum of 9 graduate credit hours in a related field with a minimum GPA of 3.0.
- Related fields include (but are not limited to): art, art history, arts leadership, architecture, anthropology, education, history, music, theatre, dance, Spanish, social work, sociology, world cultures, and literature.
- Must submit this completed application to arld@central.uh.edu with the subject line: MGM Online Graduate Certificate Application

For Prospective UH Graduate Students

- Must hold a graduate degree from an accredited institution and apply to the University of Houston, including paying the standard application fee.
- Once admitted to UH, must submit this completed application to arld@central.uh.edu with the subject line: MGM Online Graduate Certificate Application

COURSE REQUIREMENTS

A total of four (4) approved courses (12 credit hours) must be completed to earn the Graduate Certificate.

Required Course

- ARLD 6370: Introduction to Museum and Gallery Management

Elective Options

- ARLD 6371: Museum and Programming
- ARLD 6372: Museum Education and Community Engagement
- ARTH 6301: Critical Theory
- ARTH 6303: After Theory
- ARTH 6380: Museums and Problems of Display
- ARLD 6315: PR and Marketing in the Arts
- ARLD 6310: Fundraising for the Arts*
- ARLD 6320: Financial Management for the Arts*
- ARLD 6391: Internship Placement (*with director's approval*)

It is highly recommended that students take **ARLD 6320 and **ARLD 6310** if not already completed in a previous degree or certificate track.*

APPLICATION DEADLINES

✕ FALL—AUGUST 1 ✕ SPRING—DECEMBER 1

FIRST NAME	LAST NAME	MIDDLE NAME
PEOPLESOFT ID	DEGREE PURSUED	UH DEPARTMENT
STREET ADDRESS		
CITY	STATE	ZIP CODE
PHONE	EMAIL ADDRESS	ANTICIPATED GRADUATION DATE

COURSES ALREADY COMPLETED TOWARD THE GRADUATE CERTIFICATE

If you are a current UH graduate student, list any courses from the approved certificate list you have already completed. These may also count toward your current degree program, if applicable.

Done	Course #	Course Name	Credit Hours	Term Taken	Grade
	ARLD 6370	Introduction to Museum and Gallery Management (Required)			
	ARLD 6371	Museum and Programming			
	ARLD 6372	Museum Education and Community Engagement			
	ARTH 6301	Critical Theory			
	ARTH 6303	After Theory			
	ARTH 6380	Museums and Problems of Display			
	ARLD 6315	PR and Marketing in the Arts			
	ARLD 6310	Fundraising for the Arts*			
	ARLD 6320	Financial Management for the Arts*			
	ARLD 6391	Internship Placement (with director's approval)			

STUDENT SIGNATURE	DATE SIGNED
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Digital signature accepted

A **\$25 processing fee** will be charged to your MyUH account after you complete the coursework to add the certificate to your graduate transcript.

Save this completed form and email it to arld@central.uh.edu with the subject line: **MGM Online Graduate Certificate Application**

FOR THE ADVISOR (To be completed upon review of student's academic record)

Done	Course #	Course Name	Credit Hours	Term Taken	Grade
	ARLD 6370	Introduction to Museum and Gallery Management (Required)			

ADVISOR SIGNATURE	DATE SIGNED
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Digital signature accepted