

Off Campus Property Return Form



Department Name:

Department ID:

New Location/Bldg/Room #

Returned Date:

UH TAG #	Description	Serial Number	Condition	Net Book Value
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$

Employee:

Print Name

Signature

EMPL ID

Date

Department Property Custodian

Print Name

Signature

Date

Attachments:

Authorization for Off Campus Property Form

Property Management Use Only:

Revised 9/1/2022

