

**UNIVERSITY OF HOUSTON
PARKING AND TRANSPORTATION SERVICES
SPECIAL PARKING PERMITS POLICY/PROCEDURES**

I. Runner Permits

- A. Runner Permits provide flexible parking when personal vehicles are required for University business. Departments may request permits by emailing deptpark@central.uh.edu . PTS determines the quantity based on need, department size, and other factors.
- B. Pricing: The cost of the FY26 Runner Permit is \$250. The Runner Permit is valid for 2 consecutive school years. There will be a \$75 fee for any lost or stolen Runner Permit.
- C. Departments must manage Runner Permits and maintain a usage log for each. Users must have a valid UH parking permit along with the Runner Permit. Permits may not be used for personal convenience, workplace proximity, or overflow parking.
- D. Runner Permits allow parking for up to two (2) hours in the following locations:
1. Spaces marked as 20-minute Loading Zones
 2. Non-restricted spaces in ungated surface lots

The permit **DOES NOT** authorize parking in:

1. Gated lots
 2. Garages
 3. Parking spaces reserved for the disabled (unless disabled permit is displayed)
 4. Fire lanes
 5. Pay-by-Phone Spaces
 6. Designated visitor lots
 7. Roadways and parking lot access lanes
 8. Any space marked as "Reserved"
 9. Designated tow-away zones
 10. Pedestrian walkways
 11. Any other area not designated as a parking space
- E. **Runner Permits are the property of UH and may be revoked if misused**. Any citation issued while the permit is displayed is the responsibility of the registered permit holder for that permit.

☐ I have read and understood the above Policy and Procedures regarding the usage of the PTS Runner Permit. I will also inform any employee from my department that will be using a Runner Permit that is issued to us of said Policy and Procedures.

Name _____

(SIGNATURE)



Date: _____

(DATE)