

Job Title	Graduate Student with Specialization in Executive Function Skills
Employer/ Agency	Child, Adolescent and Adult Psychiatrist
Job Description	- Accountability / Productivity Partner for Mental Health Professional - Provide in-person accountability for busy professional to manage projects, business and professional functions. Job Description: - Graduate Student with specialization and interest in Executive Function Skills. - Able to provide several hour blocks of time during the week and weekend to support productivity by creating a quiet and supportive setting that encourages completion of multiple projects and tasks by the professional. - Assistance with planning, organizing and prioritizing at times will be needed. - Computer skills also necessary. During this time, the graduate student can study and complete their individual work. Professionalism is a requirement. Confidentiality and compliance with HIPAA are required. Signature of Contract provided will be necessary.
Qualifications	MSW Graduate Student with skills and specialization in Executive Function Skills
Salary/Hours	In-Person Work Required \$25/hour 3 or 4 hours work session during the weekend 2-3 hours work session after work during the week (x1-2/week) Schedule is flexible
Address	4550 Post Oak Place
City, State, Zip	Houston, TX 77027
Contact Person	Sonya Wakil MD
Telephone Number	281-543-0094
Email Address	swwakilmd@gmail.com
Application Method	Resume, References, In Person Interview Required
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

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