

Job Title	Development Director
Employer/ Agency	Dar-us-Sakina
Job Description	Dar-us-Sakina seeks a strategic, development professional, capable of turning organizational data into compelling stories that inspire people to give. Reporting to the Executive Director, the Development Director is responsible for fundraising strategy, campaign oversight, donor management, and grant writing for a growing nonprofit with a million dollar annual budget. The ideal candidate has 3+ years of prior experience in development and the drive to scale revenue streams. This full time position is open for immediate hire.
Qualifications	Knowledge & Skills: • Applied understanding of basic fundraising principles and development best practices • Proven track record in scaling revenue streams • Proven track record of securing major gifts • Ability to develop and implement long-term strategic plans • Strong understanding of budgets and reporting • Excellent verbal communication skills, with the ability to represent the organization effectively • Excellent writing, editing, and proofreading ability • Exceptional story-telling ability and a data driven approach to tracking campaign success • Proficiency in CRM software and donor databases required • Proficiency in G-Suite required • Strong work ethic and motivational skills • Ability to build and maintain strong relationships with a variety of stakeholders • Adaptable and willing to embrace change • A deep commitment to the organization's mission and values Education & Experience Required: • Bachelor's degree required. Master's degree in related field preferred. • 3+ years of prior experience in development required. Prior experience in the disability sector is a plus and candidates with a background in social work, human services, or related fields serving individuals with disabilities or underserved communities are encouraged to apply.
Salary/Hours	Location and Commitments: • Full time hybrid position with dedicated in-office days - o Monday through Thursday, 8:00am to 4:00pm in office

	- o Friday 8:00am to 4:00pm remote • Some local travel by car, depending on where meetings and events are being held • Role reports to the Executive Director Starts at \$85,000
Address	16000 Barkers Point Lane, Ste. 255
City, State, Zip	Houston, Texas 77079
Contact Person	Dar-us-Sakina Search
Email Address	admin@dushouston.org
Application Method	https://unitedwayjobbank.niceboard.co/ Search Dar-us-Sakina
Opening Date	Immediately

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