

Job Title	Family Development Worker
Employer/ Agency	Baker Ripley
Job Description	<p>POSITION OVERVIEW Provide in-home and other services to families and children participating in Early Head Start and Head Start programs; establish mutually respectful partnerships with families; support families' efforts to reach their goals; provide opportunities for children and families to participate in family literacy services; coordinate and integrate Head Start services in order to enhance effectiveness; support families in accessing other community resource; and assist families in crisis.</p> <p>Essential Function</p> <p>Maintain a full case load and offer timely follow up of services depending on individualized needs, interests and plans.</p> <p>Track delivery of Head Start/Early Head Start services using the designated agency tracking system.</p> <p>Maintain accurate, clear, up to date and complete documentation including agency and program required deadlines.</p> <p>Develop strengths-based assessments with families that describe their goals, strengths, resources and support networks, as well as necessary services and supports</p> <p>Follow-up meetings with families on the progress toward meeting their goals; conduct home visits, timely referrals and keep track of any needed revisions to family goals/plans.</p> <p>Maintain an up to date Parent Involvement Calendar of Events and support all activities related to Program Governance.</p> <p>Research and keep up-to-date on program and community resources.</p> <p>Conduct outreach, recruitment, complete applications and enrollment paperwork.</p> <p>Coordinate delivery of integrated services from all content area departments: Family and Community Engagement; Student Support Services; Family Wellness; Eligibility, Recruitment, Selection, Enrollment, Attendance, and Child Development Services.</p> <p>Actively promote parent involvement in the program/child's education</p>
Qualifications	<p>Education Details</p> <p>Bachelor's Degree in Social Work, Psychology, Education, Sociology or related field.</p>

Combination of lesser education combined with years of experience may be considered.

Required

Required/ Preferred

1-3 years

A minimum of three (3) years experience in a social service setting working with children and/or families.

Knowledge, Skills And Abilities

KSAs

Proficiency

Demonstrated teaching or training skills.

Capacity to problem solve, handle crisis, and work with families and children of low-income backgrounds.

Ability to work sensitively with families of diverse ethnic, language and cultural backgrounds

Excellent oral and written communication skills.

Working knowledge of local community resources.

Required/ Preferred

Must receive Family Development Credential

within 1 Year

City, State, Zip	Greater Houston
Application Method	Apply on LinkedIn or https://bakerripley.org/get-involved/join-our-team/
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

