

Job Title	Forensic Interviewer
Employer/ Agency	Bridgehaven Children's Advocacy Center
Job Description	<p>Position Overview: The Forensic Interviewer will play a crucial role in facilitating interviews with children who have experienced trauma, ensuring a safe and supportive environment for disclosure. Join our team and contribute to our mission of providing safety, healing, and justice to the children and families we serve.</p> <p>Essential Duties and Responsibilities</p> <p>I. Forensic Interviewing Duties</p> <ul style="list-style-type: none"> • Conduct culturally sensitive forensic interviews of alleged victims in adherence to Bridgehaven CAC's Protocols. • Foster an environment that is sensitive to a child's cognitive, emotional, and psychological development. • Consult and collaborate with case team before, during, and after the forensic interview. • Document service provided in a timely manner using approved procedure. • Actively participate as a prepared and engaged member in all Multi-Disciplinary Team (MDT) case review meetings. • Maintain composure in high-stress situations, working collaboratively with team members to ensure a cohesive response. • Engage in regular peer and supervisory review sessions to assess job proficiency and ensure continuous improvement. • Stay abreast of forensic interviewing trends and literature, pursuing ongoing professional development in the field of child abuse. • Make appropriate referrals to CPS when required. • Testify as fact and/or expert witness in civil and/or criminal court as needed. • Adhere to Bridgehaven's MDT protocols and confidentiality policy. • Demonstrate professionalism and exceptional interpersonal skills when interacting with clients, coworkers, and MDT members. • Contribute to statistical compilation and record-keeping. • Generate reports and furnish statistical information to the Program Director. <p>II. Additional Responsibilities</p> <ul style="list-style-type: none"> • Participate in mandatory training sessions and conferences to stay updated on the latest best practices within the field. • Position may include some evening and weekend hours. • Availability of on-call schedules is required. • Fulfill duties as designated by the Program Director and/or Executive Director. • Embrace additional responsibilities added to the scope of this position.
Qualifications	<ul style="list-style-type: none"> • Bachelor's degree in social work, psychology, human services, criminal justice, or a related field is required.

	<ul style="list-style-type: none"> • Fluent in Spanish (speaking, writing and reading) is a plus. • Experience working with children and demonstrated public speaking skills. • Proficiency in computer data entry and word processing. • Strong written and verbal communication skills, coupled with organizational abilities. • Positive, outgoing attitude with a resourceful, self-motivated, and detail-oriented approach. • Flexibility, cultural sensitivity, good judgment, and high professional standards and ethics. • Dependable transportation with valid Driver's License and insurance, and willingness for local and minimal travel. • Knowledge of applicable state and federal laws regarding child abuse is a plus. • Ability to occasionally lift or assist in lifting heavier items. • Must adhere to confidentiality requirements. • Essential worker status, with the ability to report to work during adverse weather, emergencies, or health crisis, such as pandemics. • Demonstrated commitment to the mission and values of Bridgehaven CAC.
Salary/Hours	\$38,500 - \$40,000/year Full Time
Address	2601 N Winfree ST
City, State, Zip	Dayton TX 77535
Contact Person	Jeanne Marie Ewing
Telephone Number	9362580400
Email Address	jewing@bridgehavencac.org
Application Method	Indeed and/or email resume
Opening Date	Immediately

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