

Job Title	LCDC Counselor
Employer/ Agency	Cenikor Foundation
Job Description	<p><u>ESSENTIAL FUNCTIONS:</u></p> <ol style="list-style-type: none"> 1. Work with clients to develop and implement an individualized treatment plan CMBHS within three (3) service days of admission. 2. Develops individualized treatment plan based on comprehensive assessment. 3. Conducts regularly scheduled treatment plan reviews every week. 4. Provide individual and group counseling services to each client as indicated by the therapeutic schedule and treatment plan. 5. Conducts chemical dependency counseling sessions, life skills group sessions and leads encounter groups as assigned. 6. Conducts self as a rational authority and role model within the therapeutic community modality. 7. Works in conjunction with all facility staff to facilitate a safe environment for client recovery. 8. Complete client discharge summary within two (2) working days of discharge from the program. 9. Complete required referral reports accurately and submit as needed. 10. Monitor length of authorization by reviewing in Welligent and communication with Insurance/Billing and create/update treatment plan accordingly 11. Ensure documentation is complete and accurate and meets the criteria for appropriate level of care according to clinical, funding and billing 12. Ensure documentation in the clinical record is legible and complies with documentation standards. 13. Ensure completion of Big 5 performance management tool by the required deadlines and use of SMART goals to support annual performance compensation review. 14. Assist Clinical Manager in upholding the core principles of Cenikor's culture to help maintain a positive working environment for all team members. 15. Maintain compliance with federal and state regulatory standards as well as Cenikor policies and procedures. 16. Maintain strict confidentiality on all client and foundation matters and refer questionable issues to your supervisor. 17. Perform additional duties as assigned and consistent with the exempt functions as defined in this job description.
Qualifications	<p><u>Skills, Knowledge and Abilities:</u></p> <ul style="list-style-type: none"> • Knowledgeable of therapeutic community philosophy. • Willingness to adhere to the therapeutic community modality. • Possesses good oral and written communication skills. • Experienced and capable of identifying appropriate resources for client development and providing substance abuse counseling. • Capable of discerning facts from opinions and remaining objective when

- listening to conflicting opinions and able to avoid power struggles.
- Experienced in working with diverse population.
- Possesses good time management skills needed to meet aggressive deadlines and prioritize multiple tasks.
- Patience, perseverance, and resilience in a challenging environment.
- Presents a professional, positive image.
- Knowledge of Microsoft Office software required, including MS Outlook calendar.
- Ability to consistently uphold the Core Principles of Cenikor's Culture with all team members:
 - Demonstrate mission of service to our clients
 - Positive, respectful communication with both staff and clients
 - Demonstrate self-motivation and perseverance to achieve goals
 - Role model appropriate, professional behaviors including appropriate client boundaries
 - Work effectively as part of a team, helping to set up others for success

Education:

- Associates required

Experience:

- Two (2) years of substance abuse treatment experience preferred.
- One (1) year of counseling experience with chemically dependent adolescents preferred.

Licensure Required:

- LCDC

City, State, Zip	Austin, TX
Application Method	Apply Here: https://www.cenikor.org/careers/
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

