

Job Title	Supervised Visitation Monitor
Employer/ Agency	H.O.P.E. for Sunny Skies
Job Description	<p>The Supervised Visitation Monitor plays a vital role in ensuring the safety and well-being of children during supervised visitation and exchange sessions. This position involves monitoring interactions between children and visiting parents or guardians, documenting observations, and intervening when necessary to uphold program guidelines.</p> <ul style="list-style-type: none"> • Monitor supervised visits and exchanges between children and non-custodial parents in accordance with court orders and program policy. • Remain neutral, observant, and professional at all times. • Provide verbal and written orientation to parents regarding program expectations and policies. • Create detailed, factual, and objective visit notes and incident reports. • Maintain the safety and emotional well-being of children during visitations. • Intervene calmly and appropriately in high-conflict or escalating situations. • Communicate effectively with supervisors, clients, and other service providers. • Adhere to confidentiality laws, child abuse reporting requirements, and agency policies. • Maintain accurate and timely documentation and submit reports within required timeframes. • Attend mandatory staff meetings, supervision, and ongoing training as required.
Qualifications	<ul style="list-style-type: none"> • Minimum of a Bachelor's Degree – Preferably in Human Services. Experience in Child Protective Services, Social Work, Social Services, Education, Counseling/Psychotherapy, or Mental Health, Substance Abuse. • Have no record of conviction for driving under the influence (DUI) within the last 5 years; • Not have been on probation or parole for the last 10 years; • Have no record of a conviction for child molestation, child abuse, or other crimes against a person; • Have proof of automobile insurance if transporting the child; • Have no civil, criminal, or juvenile restraining orders within the last 10 years;

	<ul style="list-style-type: none"> • Have no current or past court order in which the provider is the person being supervised; • Be able to speak the language of the party being supervised and of the child, or the provider must provide a neutral interpreter over the age of 18 who is able to do so; <p>Agree to adhere to and enforce the court order regarding supervised visitation.</p> <ul style="list-style-type: none"> • Ability to meet stringent timeframes/due dates. • Required skills: Strong computer, writing, and professional typing skills.
Salary/Hours	\$18 – \$26 hourly / Contract Position
Address	4311 Maravilla Ln
City, State, Zip	Richmond, Texas, 77406
Contact Person	Rashada Torrence
Telephone Number	281-720-6611
Fax Number	
Email Address	Info@hopeforsunnyskies.org
Application Method	If you feel that you meet all the above requirements, please submit resume to communications@hopeforsunnyskies.org
Opening Date	08/05/2025

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.