

University Center Policy Board Minutes

Friday, August 26, 2011

University Center – Bayou City Room

Members Present: Sandy Coltharp, Daniella Garcia, Jared Gogets, Jessica Grono, Ann McFarland, Roman Perez, Daray Olaleye and Donna Pattison

Members Absent: Sebastian Blankson, Rymonda Davis, Mike Harding, Dr. Richard Olenchak, Sieda Omar and Jeff Syptak

Support Staff Present: Keith T. Kowalka, Cheryl Grew-Gillen, Lawrence Daniel, Marcella Leung, Micah Kenfield and Linda Jauregui

Guest Present: Bruce Twenhafel

I. Call to Order

- Chair Gogets called meeting to order at 12:17PM

II. Approval of Agenda

- Agenda was approved

Mr. Kenfield suggested that New Business on the agenda be addressed at this time so new officers for the FY 2011-2012 could be elected. Everyone was in agreement.

Election of UC Policy Board Chair

- Jared Gogets was re-elected as Chair

Election of UC Policy Board Vice-Chair

Jessica Grono was elected Vice-Chair

Election of Members for Facilities Use and Policy Committee

- As written in by-laws Ms. Grono is Committee Chair -
- Members: Daniella Garcia, Daray Olaleye, Sandy Coltharp, Keith T. Kowalka and Cheryl Grew-Gillen

Election of UCPB Long Term/Current Projects Committee Chair and Members

- Roman Perez was elected Committee Chair
- Members: Rymonda Davis, Sieda Omar, Donna Pattison, Keith T. Kowalka, Cheryl Grew-Gillen

Election of UCPB Lease Operations Committee Chair and Members

- Roman Perez was elected Committee Chair
- Members: Jessica Grono, Jeff Syptak, Ann McFarland, Keith T. Kowalka, Lawrence Daniel

Election of UCPB CSI Office and Carrel Space Committee Chair and Members

- Daray Olaleye was elected Committee Chair
- Members: Daniella Garcia, Roman Perez, Dr. Richard Olenchak, Keith T. Kowalka, Marcella Leung

Election of UCPB Representative to FSAC

- Daniella Garcia volunteered to be the representative and Ms. Grono volunteered to be the alternate. This was approved by all.

III. Chairperson's Report (Jared Gogets)

- As this was the first meeting of new year, Chair Gogets did not have anything to report.

IV. Committee Reports

Facilities Use and Policy Committee (Jessica Grono)

- No report

Lease Operations Committee (Roman Perez)

- No report

Long Term/Current Projects Committee (Roman Perez)

- No report

CSI Office and Carrel Space Committee (Daray Olaleye)

- No report

V. UC Staff Reports

Report from Assistant Director for Student Development (Keith T. Kowalka)

Welcome to UC Policy Board

- Mr. Kowalka welcomed new and returning members to the FY 2011-2012 UCPB. He assured everyone that this was going to be a very active and exciting year with all the plans being made for the University Centers.

UC Transformation Project Update

- The budget has been revised from \$100 million to \$80 million and changes were made to both the student fees amount and the allocation of space for different areas. Mr. Kowalka presented slides to point out the main changes being considered.
- A team of architects will be in the UC in a couple of weeks to have conversations with the different tenants and organizations so they can work out the spaces needed by each area.
- A team of UC Transformation Project committee members will be traveling to LSU in September to walk through their newly renovated Student Union.
- The project is still on track to break ground for Phase I in Spring, 2012

UC Budget Update

- The UC FY 2010-2011 budget ended in the black. We were able to complete projects, make scheduled repairs and purchase materials and still ended the year in the black.

Lynn Eusan Park Update

- At this time the UC is working with the Physical Plant to make some changes to Lynn Eusan Park to make it more student user friendly. The plan so far is to relocate some trees, level out the grounds and make a decision regarding the stage area changes.
- There is a budget of \$200,000.00 or less. We would need to go to SFAC for any additional amount needed.

UC Down Under/Chili's Too Space Update

- This area is being looked at to still be divided into two separate rooms. One for a student lounge and the other as a temporary meeting room.
- At this time we have only budgeted \$50,000.00 for the total project since in reality the rooms would only be used until approximately May when the new transformation project begins. This may result in the new lounge space being tabled.

Report from Director (Cheryl Grew-Gillen)

Pigeon Removal Update

- Ms. Grew-Gillen reported that this project has been completed. This consisted of an installation of electrified material to discourage pigeons from landing on the banisters and the upper area of the arbor.
- A marked improvement has already been made but it will take probably another two weeks for all of the pigeons to leave the building.

Facility Management Update

- This is still an on-going move. The UC maintenance and housekeeping staff will now be reporting and working out of the UH Physical Plant, as of September 2, 2011 these persons will no longer be housed in the UC but they have not been instructed on where to report yet.

Display Case Update

- The display cases have been installed in the entrance walkway of the underground.
- Student organizations can reserve the displays from UC CARS office.

UCU Entryway Changes Enhancements

- The walls leading into the underground from the Arbor and the walls in the hallway in the underground as you come into the underground have been painted Cougar Red to enhance the entrance.

Report from Director (Lawrence Daniel)

UC Food Court TV, Student Leader Wall and Interactive Updates

- The TV's have all been installed in the dining area and the student leader wall will be updated reflecting the new student leaders as soon as all pictures are available.
- Approval has been given for the interactive video walls both at the UC and the UC Satellite. Mr. Daniel is working with the company now on the upgrades that will be done to the walls before the actual installation. This project should be completed very soon.

Marketing and Event Updates

- The Cat's Back event was a huge success on August 24th. Mr. Daniel thanked all who helped.
- The next event is the UC Welcome Back Event which will take place on August 31st.

UCEC Restructuring

- UCEC has been restructured to feature more student involvement to great success.

Report from Director (Marcella Leung)

- No report

VI. Old Business

Chili's Too / Down Under Space Allocation

- This was addressed by Mr. Kowalka during his reports.

VII. New Business

Election of FY 2011-2012 Officers

- The elections were moved to the beginning of the meeting.

VIII. Announcements

- UC Welcome Back – August 31st
- UC Oktoberfest – October 24th – 26th

IX. Adjournment

- Meeting was adjourned at 1:25PM
- Next Meeting Date(s)
 - Friday, September 16, 2011 – Bayou City Room (UC 202)
 - Friday, October 7, 2011 – Bayou City Room (UC 202)
 - Friday, October 28, 2011 – Bayou City Room (UC 202)
 - Friday, November 18, 2011 – Rodeo Room (UC 264)
 - Friday, December 9, 2011 – Bayou City Room (UC 202)
 - Friday, January 20, 2012 – Bayou City Room (UC 202)
 - Friday, February 10, 2012 – Palo Duro Room (UC 284)
 - Friday, March 2, 2012 – Bayou City Room (UC 202)
 - Friday, March 23, 2012 - Bayou City Room (UC 202)
 - Friday, April 13, 2012 – Bayou City Room (UC 202)
 - Friday, May 4, 2012 - Bayou City Room (UC 202)