

## Student Centers Policy Board Meeting Minutes

Friday, March 11, 2016

Student Center South Room 223 (Skyline Room)

### Group Photo 11:55 AM

**Members Present:** Chris Pinto, Melissa Jinks, Richard Guajardo, Jason Wipf, Troy Christensen, Princess Ephriam, Sebastian Troitino

**Members Absent:** Gino Lim, Dozie Nzeogu, Wardha Ruhi

**Support Staff Present:** Tina Powellson, Eve Esch, James Pettijohn, Lawrence Daniel, Keith Kowalka, Andrea Trevino

**Support Staff Absent:** None

### I. Call to Order

Chairman Sebastian Troitino called the meeting to order at 12:15 PM

### II. Approval of Agenda

Approved

### III. Approval of Minutes from February 19, 2016 meeting

Approved

### IV. Chairperson's Report (Sebastian Troitino)

- Introduced Andrea Trevino, new Office Coordinator in Student Center
- Vacant Position – unable to get others to fill therefore made a motion to move forward without filling the position.
- Search Committee
  - SCPB member terms (terms expiring, interviews, application timeline, etc.)
  - Application will be online March 14<sup>th</sup> through April 8<sup>th</sup>
  - Seeking 2 At-Large positions

### V. Committee Reports

#### Facilities Use and Policy Committee (Pinto)

- Will be voting today on policy changes committee made

#### Lease Operations Committee (Ephriam)

- No reports

#### Long Term/Current Projects Committee (Nzeogu)

- No reports

#### Office and Carrel Space Committee (Wardha)

- No reports

#### Food Service Advisory Committee (Wipf)

- Clarification on last month's presentation regarding meal plans and costs

## VI. Student Centers Staff Reports

*Report from Assistant Vice President for Student Affairs (Keith Kowalka)*

- No reports

*Report from Director of Student Centers (Eve Esch)*

- Audio Visual Updates
  - Updated AV Google form
  - Adjustments to laptop usage in meeting rooms - asking users to bring documents in thumbdrive or email
  - Replacing old laptops with new laptops
- Policy Board Wall
  - Retook picture and will keep everyone updated once created

*Report from Associate Director, Student Centers (James Pettijohn)*

- Piano
  - Located in the Legacy Lounge, working on locking mechanism to prevent the movement of piano, piano is open and available for all to use, reaching out to social media sources to inform the public of the piano

*Report from Assistant Director, Facilities & Operations (Matthew Sebby)*

- No updates

*Report from Director of Student Affairs IT Services & Special Programs (Lawrence Daniel)*

- Upcoming events (Cougar Casino)
  - Frontier Fiesta Volunteer opportunities with Cougar Casino for Friday and Saturday, t-shirt provided to all volunteers, email sent out asking for volunteers to sign up

*Report from Director of Center for Student Involvement (Tina Powellson)*

- Carrel Space & Locker Application Review
  - Process starts in April
- Campus Leaders Ceremony
  - April 21<sup>st</sup> SC South Theater 6pm
  - Applications are online through Get Involved and CSI website and close on March 27<sup>th</sup>

## VII. Old Business

- Wipf brought up topic of concealed carry and it was determined by the voting members that concerns should be submitted individually

## VIII. New Business

- SCPB Policy Changes
  - Ephriam had questions and suggestions regarding the policies. Some of the suggestions will be discussed at future meetings. One motion change was incorporated into vote
  - Motion to approve SCPB policy changes with pending addition of the word "online" to page 4 section 27.1 passed

## IX. Announcements

- SCPB Website updated with Agenda / Minutes

- Piano Tour after meeting
- March 26<sup>th</sup> Egg Hunt sponsored by Staff Council, location Lynn Eusan Park from 9am – 11:30am.

**Adjournment**

Chair Troitino adjourned the meeting at 12:55PM

Next Meeting Date:

Friday, April 29, 2016 at 11:30 AM – Student Center South Skyline Room 223

Optional: Piano Tour