

UNIVERSITY of HOUSTON

STUDENT CENTERS

Student Centers Policy Board Meeting Agenda

Friday, January 20, 2023

Student Center North – Senate Chamber

Attendees: Bailey Payne, Samantha Sadeghi, Gabrielle Kostecki, Gilbert Guadarrama, Katy Kaesebier, Joshua Martin, David Frankfort, Keith Kowalka, Courtney Washington, Kimberly Shaw, Deb Huebler, Tomika Greer, Fatuma Baharun, Taylor Laredo, Beth Olson, Eve Esch, Sarah Khan

I. Call to Order & Introductions

II. Approval of Agenda – Moved & Approved

III. Approval of Minutes from previous meeting (December 2022) – Moved & Approved

IV. Chairperson’s Report – Sarah Khan

- Welcome New Chair
- Elect new Vice Chair & confirm new FSAC member. Gilbert Guadarrama was elected to be the new Vice Chair

V. Committee Updates

- **Facilities Use & Policy Committee** – Discussed Digital Signage and also discussed Special Events definition differences between CSI and CARS – in process of being cleaned up. Lounge Space by the Info desk requested to be used by the African American Studies Department; determined to leave as policy discretion and not for more than 2 weeks. Also discussed the possible use of Multipurpose room for Rec Fitness Classes; recommended using smaller room and low impact (not sweaty) activities.
- **Lease Operations & Student Organization Space Committee** – A new CIA Grad Student is being hired and will join the next meeting. RSO carrels & locker spaces (in carrels) have been filled. Lease quotes on the way for Creation Station equipment. Carrel Spaces Front desk (Commons) to be an information space for student seeking info about SGA Elections.
- **Long Term & Current Projects Committee** - New glass doors installed in December. Not right color, but functional. New Banner for SW Corner of the building still being debated. Eve Meeting with University Architect to discuss. “Cow Path” near theater entrance correction was quoted at \$26,000 just to get a design/ picture of what it might be. Reached out to architect who did the scholar’s walk to come up with alternatives. Looking into options for outdoor seating options on the west side of the legacy lounge / building. Samples and fabrics will be available for review. Gaming Station by monumental stairs. Waiting for Dell representatives. Charging Stations: waiting for some updates. Salad Robot has been installed.

- **Sustainability Committee** – Next meetings on Feb 3rd and Feb 21st
- **Art Board** - Next meeting in February
- **FSAC** - Next meeting in February

VI. Staff Reports (Informational Items)

- *Report from Assistant Vice President, Student Affairs – Student Life*
 - none
- *Report from Director, Student Centers*
 - Staffing Updates – Five open positions: Assistant Director, James Pettijohn Retired in December, so that position is open; Program Coordinator needed for Games Room; Office Administrator position open; Second shift set up team opening, due to Jamail Mathews being promoted to Supervisor position; student employee spots being filled
 - Upcoming Programs: Film Series, I heart my student centers, partnership with CSI for infrared, Stress Free Finals
- *Report from Associate Director, Student Centers*
 - Events Updates – Cat’s Back, Muslim Students Association Showdown, Frontier Fiesta
 - Program Updates - I Heart My Student Centers, CougarCon
- *Report from Interim Director, Center for Student Involvement*
 - Staffing Updates - Open Positions
 - Upcoming Events – Cat’s Back; MLK Day of Service; Cultural Taste of Houston

VII. Old Business

- Charging stations - Received some quotes, vendors have supply chain issues, communication is ongoing
- Campus Rec Fitness Classes - Open to using smaller room as opposed to Multipurpose Room and taking it a semester at a time (they are expressing interest to use it in the Fall and next spring as well)

VIII. New Business

- Digital Signage Policy: having new requests submitted every 30 days. Also discussed only posting events happening in the Student Centers. Consensus was in favor of resubmitting every 30 days and to accept on-campus events (not just in SC). New requests must be submitted every 30 days. Only events happening on campus will be able to be put up. Allowed to be put until the date of the event. UH Departments allowed to advertise. Discussed only allowing if Free for students or

discounted for them, Add admission fee? Potentially have content up for 15 days instead of 30

- Make sure to publicize option for RSO's to book classrooms

IX. Announcements –

Open positions in CDI & CFSL
SGA Elections are approaching
350 Staff Council positions openings

X. Adjournment

Next Meeting: February 17, 2023 (Senate Chamber)