

UNIVERSITY of HOUSTON

STUDENT CENTERS

Student Centers Policy Board Meeting Minutes

Friday, March 28, 2025

Student Center North – Senate Chamber

Attendees: Kerry Creelman, Dr. Tomika Greer, Omar Castanon, Yhoalibeth Guerrero Becerril, Jordan Porter, Sairam Veeramsetty, Lucy Lerma, Ansel A Garcia, Brisa Gossett, Deb Huebler, Keith Kowalka, Eve Esch, Katy Kaesebier, Debbie Samuels

Absent: Sung Yun Kim, Tulin Nanneh

Voting Members: Kerry Creelman, Dr. Tomika Greer, Omar Castanon, Yhoalibeth Guerrero Becerril, Jordan Porter, Tulin Nanneh, Diego Arriaga, Sairam Veeramsetty, Sung Yun Kim, Lucy Lerma, Ansel A Garcia, Brisa Gossett, Debbie Samuels

Nonvoting Members: Keith Kowalka, Eve Esch, Katy Kaesebier, Deb Huebler, Bridget Portier

Call to Order & Introductions

- **Approval of Agenda – Approved**
- **Approval of Minutes from previous meeting (January 2025) - Approved**
- **Chairperson's Report –**
 - At Large Members – remind to share link. 2 2-year positions and 1 1-year position.
- **Committee Updates**
 - Facilities Use & Policy Committee – have policies to present in New Business
 - Lease Operations & Student Organization Space Committee – Katy Updated that new RSO registration opens in April. Discussed concern about getting access to carrel space after hours. Discussed having better signage & training on it. Amusement games still month-to-month. Nothing yet on McD replacement
 - Long Term & Current Projects Committee – Richard reviewed current project list. Will begin work to get pricing for digital room signs outside meeting spaces. Elevator projects starting this year. 2 DOS project underway. Ordering a new golf cart, still working to get Front
 - Sustainability Committee – Eve shared info on Earth month: collaboration with Sustainability Coordinator, showing films, Lunch & Learn, eWaste Drive, Plant Swap, etc.
 - Art Board – Eve shared that Art shows are coming up
 - FSAC – Jordan updated that Dining Shuttle service has started. 4/21 Coke Activation on North Lawn. Chartwells/auxiliaries Doing a Plate Waste Audit and Makers Market during Earth week
- **Staff Reports**
 - *Report from Assistant Vice President, Student Affairs – Student Life*
 - i. SCN Expansion update - down to 3 architects. Hope to finalize soon & start search for Construction Manager
 - *Report from Executive Director, Student Centers*
 - i. External Review – Thank you for participating. Will share report once available (April)

- ii. Program Updates – I heart my SC – 2/13 went well!, Earth Month activities coming up
- *Report from Associate Director, Student Centers – Bridget Portier*
 - Recent and Upcoming events: Wolffest, Shasta's night out
 - Secret Shopper Update – Thank you for participating. Results/Data coming soon
 - Staffing Update; Chelsea Dickens hired as new Sales & Event Manager
- *Report from Director, Center for Student Involvement - Katy Kaesebier*
 - RSO Registration opening soon
 - Campus Leader Award applications close Sunday. Monday is close date to apply to be a USO Leader
 - Recent and Upcoming events (Fiesta coming soon)
- **Old Business**
 - Cougar Red Friday- updated version waiting on Branding approval
 - Study Room update – Bridget shared concept is going well so far. Need to better market
- **New Business**
 - Policies - Reviewed Reservation Requests for Spaces with Special Conditions – recommended adding at least 5 business days' notice; discussed new Digital Signage policy

IX. **Announcements** – Keith will share Fiesta Cookoff Judging info. Staff Council and SPB Collaborate to show Mufasa in AA on April 5 (Easter theme). Let Brisa know if you have content you'd like her to share with Staff Council

X. **Adjournment** -

Next (Last!) Meeting: April 25, 2025 (Senate Chamber)