

# UNIVERSITY of HOUSTON

## STUDENT CENTERS

### Student Centers Policy Board Meeting Minutes

Friday, September 15, 2023

Student Center South – Senate Chamber

**Attendees:** Eve Esch, Tanya Pringle, Sarah Khan, Gilbert Guadarrama, Gaby Kostecki, Benjamin Rizk, Fatuma Baharun, Samantha Sadeghi, Yhoalibeth Becerril, David Boggs (Zoom), Debbie Samuels (Zoom), Kerry Creelman, Omar Castanon, David Frankfort, Katy Kaesebier, Deb Huebler (Zoom), Bridget Portier, Keith Kowalka

**Not in attendance:** Dr. Tomika Greer

**Voting Members:** David Frankfort, Omar Castanon, Sarah Khan, Gabrielle Kostecki, Benjamin Rizk, Gilbert Guadarrama, Fatuma Baharun, Samantha Sadeghi, Yhoalibeth Becerril, David Boggs. Dr. Tomika Greer, Kerry Creelman, Debbie Samuels

**Nonvoting Members:** Keith Kowalka, Eve Esch, Katy Kaesebier, Deb Huebler, Tanya Pringle, Bridget Portier

### Call to Order & Introductions

- I. **Approval of Agenda** – Moved and Approved
- II. **Approval of Minutes from previous meeting (April 2023)** - Moved and Approved
- III. **Chairperson’s Report – Sarah Khan**
  - Voting for FY24 Chair/Vice Chair
    - i. Sarah Khan Nominated and Elected Chair
    - ii. Gilbert Guadarrama Nominated and elected Vice Chair
  - Expectations, Bylaws & Constitution
  - Reviewed pathway and location of documents under “About Us” on the Student Centers website. Subcommittees
    - i. Reviewed the purpose of subcommittees, roles, and expectations
    - ii. Invitation to join subcommittees extended (interest sheet provided and responses will be collected from members attending via Zoom). Assignments will be shared at the October meeting.
- IV. **Committee Updates**
  - Facilities Use & Policy Committee – University policies, Fee Waiving process
    - i. Meets monthly
    - ii. The role of this committee is to introduce, revise, and or edit SC Policies
  - Lease Operations & Student Organization Space Committee – Katy update
    - i. Meets monthly
    - ii. Carrel Space assignments require group approval

- iii. Katy shared 65 of available 82 lockers are assigned, , carrel spaces have 91/106 spaces filled and, still accepting applications from organizations as they submit their registration.
  - iv. Manage Leases
- Long Term & Current Projects Committee –
  - i. Generate Ideas or review concepts (eg. furniture, swings, carpet, doors etc.)
- Sustainability Committee –
  - i. Meets twice a month (one as a committee, the other for Lunch & Learns)
  - ii. Introduces content on how to be sustainable- next Lunch & Learn 9/28 at noon
  - iii. In alignment with moving UH forward in its quest to become top 50 universities
- Art Board –
  - i. New art purchased, “Out of the South” Migration, housed on wall outside 2<sup>nd</sup> floor entrance outside the theater
  - ii. Typically meets monthly. During Spring more frequently meet to attend the Spring Exhibitions.
- FSAC –
  - i. Meets monthly, 1<sup>st</sup> Friday of the month
  - ii. FSAC role reviews meal plans, retail food, and other dining-related topics
  - iii. Fatuma shared that UH is considering going cashless and providing reverse ATM, Asado’s had a makeover, adding more Farmers Fresh Robots

## V. Staff Reports (Informational Items)

- *Report from Assistant Vice President, Student Affairs – Student Life*
  - WOW Updates
    - Impressive increase in attendance in comparison to WOW events in previous years
    - Shared wrap-up video of WOW events
    - Over 102 events and over 500 volunteers
- *Report from Executive Director, Student Centers*
  - SC By the #s- **PowerPoint slideshow**
  - Eve thanked everyone for their contributions to making SC a better place for our students, Eve will provide all members a SC jacket in appreciation of their commitment.
  - Staffing Updates –
    - Vacant -Graphic Designer II, Reservationist, Program Manager II –In final stage of hiring all 3
    - New Hires- Associate Director, Assistant Director (2), Set-up, IA
  - Program Updates –

- SC Welcome Back #'s & Fall Fest
- Report from Associate Director, Student Centers –Eve Esch on behalf of Bridget Portier
  - Events by #'s FY23
- Report from Director, Center for Student Involvement
  - Staffing Openings - 2 Program Managers and Associate Director
  - Upcoming Events
    - Homecoming 11/6-10 –Save the date

#### **VII. Old Business**

- Charging Stations – Mock-Up completed, showed design, users of charger can check out the portable charging device and take it with them, no charges for the first 24 hours thereafter borrower will be charged.
- New Swings were installed, and pictures of swings in use were shared.

#### **VIII. New Business**

- FY24 Building Hours updated and shared, to include Juneteenth, hours moved and approved
- Selfie Stations concept from VP office for the larger push of Red on Fridays, by staging selfie stations in the Student Center, Eve shared the campaign which includes staging ideas. Suggestions to take back to the committee include: Stage-changing, Using Legacy Lounge, and maybe add a particular day to add hype and anticipation.

#### **IX. Announcements –**

- New Center for Student Advocacy and Community
- Calling volunteers for Family Weekend
- Staff Council's new committee title due to SB17 is Staff Empowerment and for the Staff Council Cougar First Impression more than doubled numbers, discount UH Coog tickets from Dynamo,
- Mega Bingo, Thursday, September 21<sup>st</sup>
- SGA recruiting members

#### **X. Adjournment**

Next Meetings: October 20, 2023 (Senate Chamber)

November 17, 2023 (Senate Chamber)

January 19, 2024 (Senate Chamber)

February 16, 2024 (Senate Chamber)

March 8, 2024 (Senate Chamber)

April 12, 2024 (Senate Chamber)