

# UNIVERSITY of HOUSTON

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## WOMEN AND GENDER RESOURCE CENTER

### Mother's Room (Lactation Room) Request Form

Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_

PeopleSoft Number: \_\_\_\_\_

Department \_\_\_\_\_ Email: \_\_\_\_\_

Phone Number \_\_\_\_\_ Mail Code (for staff): \_\_\_\_\_

Major and College (for students) \_\_\_\_\_

Lactation Room Location (Check one):

Research Energy Park       M.D. Anderson Library       Melcher Hall

Other, Please specify: \_\_\_\_\_

(Visit the [www.uh.edu/wgrc](http://www.uh.edu/wgrc) website for more details about rooms and locations)

What are your anticipated days of usage? (Circle all that apply).

Monday      Tuesday      Wednesday      Thursday      Friday      Saturday      Sunday

What are your anticipated hours of usage? (Circle all that apply).

7-10am      11am- 1pm      2-4pm      5-7pm      8-10pm

Have you already turned in your Lactation Accommodation Request Form? (for faculty and staff only)

\_\_\_\_\_ (Form can be found at the [www.uh.edu/wgrc](http://www.uh.edu/wgrc) website).

Signature of Requestor \_\_\_\_\_

Signature of Approver \_\_\_\_\_

Date of Cougar Card Activation \_\_\_\_\_ Date of Cougar Card Deactivation \_\_\_\_\_

When you submit this form (scan and email to [wgrc@uh.edu](mailto:wgrc@uh.edu) or fax to 713-743-5097), your Cougar Card will be set to allow you access to the lactation room of your choice. Access will be allowed for one year from the date of activation. If you have any questions, please call the Women and Gender Resource Center at (832) 842-6191 or email [wgrc@uh.edu](mailto:wgrc@uh.edu).